

# KF-EC

## EXHIBIT

### COMMUNITY USE OF SCHOOL FACILITIES

#### RENTER CLASSIFICATIONS AND FEE SCHEDULE

##### Classification of Rental Users

The renter of a District school or facility shall be subject to a rental fee depending on the classification of the renter. The classifications and categories of fee rentals are as follows:

**Class I.** This category of user is exempt from facility rental fees, but subject to all personnel and other out-of-pocket costs incurred by the District. This class includes:

- Organizations directly associated with the District, and conducting activities for District school-age children. Examples include staff and student groups or clubs, school teams, Parent Council, PTA/PTO, booster clubs (when conducting regular meetings), et cetera. Volunteer groups conducting activities for District school-age children will include Boy Scouts of America, Girl Scouts of America, and Camp Fire. Also included are athletic leagues, region and state activities, school-sponsored class reunions, and State music organizations in which District students are involved.
- Units or elected officials of federal, state, and local government, or local civic groups, including homeowner and neighborhood associations, *when conducting community or official business within the District*. This includes the Parks and Recreation Department of the City of Phoenix for which reciprocal agreements have been executed as well as the Arizona Department of Education and Maricopa County for training sessions and elections.
- Groups or District departments conducting staff development, in-service, or other job-related training classes *primarily for District personnel*, and at the request of a District administrator. If the class is designed for District staff, but outside parties attend because of limited available openings, the function will not be subject to rental fees.

**Class II.** This category of user is for nonprofit organizations whose academic or recreational activities directly serve District school-age students. This category of user is also subject to all personnel and other out-of-pocket costs incurred by the District. Included in this class are:

- Youth organizations such as Y.M.C.A., community sports leagues and National or State athletic organizations (i.e., Basketball Congress, Olympic training groups, et cetera).
- Nonprofit performing arts groups, if located within the District and serving District students.

**Note:** If the activities of the above groups does *not* involve District school-age students, Class III, nonprofit rental rates apply.

**Class III.** This category of user is for all individuals or nonprofit organizations where the use of facilities does *not* meet the conditions for Class II rental rates. Included in this class are:

- Community organizations such as Rotary, Thunderbirds, Kiwanis, Jaycees, et cetera.
- Units of federal, state, and local government, or local civic and homeowner groups, when their use of the facility is *not* community or official business (i.e., fund-raisers, fee activities, sponsoring another group where that group would be subject to a rental fee schedule, et cetera).
- Nonprofit groups (other than public community colleges or universities) conducting any in-service or job training classes to the general public, and the classes are not *solely* for District staff.
- Political organizations or elected officials, when their activities are not exclusively for community information purposes.

Contracts for facility rentals *may not exceed three (3) months*.

- National or state educational or employee organizations. If activity is to be hosted by District and approved by responsible administrator, no rental fee will be charged.

*Note:* Classrooms, computer rooms, and media center are not available unless trained District staff are present.

**Class IV.** This category of user is for all commercial, profit-making individuals and organizations, regardless of the purpose for their use of facilities.

Any activity of a profit-making organization for the purpose of donating all profits or proceeds to the District, or a public charity, will not be charged the rental fee rate from their Class IV schedule.

### **Facility Rental Fee Schedule of Hourly Rates**

<b><u>Schools</u></b>	<b><u>Class II</u></b>	<b><u>Class III</u></b>	<b><u>Class IV</u></b>
Classroom	\$ 25.00	\$ 30.00	\$ 50.00
Multipurpose room (w/o kitchen)	\$ 96.00	\$100.00	\$110.00
Media center/Library	\$ 52.00	\$ 60.00	\$ 70.00
Computer lab	\$ 52.00	\$ 60.00	\$ 70.00
Gymnasium	\$ 96.00	\$100.00	\$ 110.00
Conference Center*	\$ 50.00	\$ 55.00	\$ 60.00
Conference Board Room*	\$ 50.00	\$ 55.00	\$ 60.00
Computer Training Room	\$ 35.00	\$ 40.00	\$ 45.00
Other special classroom	\$ 35.00	\$ 40.00	\$ 60.00
Sports Field (Daily Rate)	\$ 5.00	\$ 10.00	\$ 20.00

Sports Field Lighting (Hourly Rate) \$ 1.25 \$ 2.50 \$ 5.00

**Note:**

- Use of computer rooms or kitchens will require personnel fees for the assignment of District operating staff.
- If cleaning is required after use, the custodial overtime hourly rate will apply and will be billed to the requestor.
- \* Conference Center is per section A, B, or C. Rental fees for the entire conference center is the listed amount above times three (x3) Example: Class II for all sections equals one hundred fifty dollars per hour (\$150/hour). When food is requested for an event, Sodexo is the sole source caterer for events at the Conference Center. A refundable cleaning deposit in the amount of one hundred dollars (\$100) will be required for use of the spaces in the Community Center.

**Personnel Fee Schedule of Hourly Rates**

<u>Personnel Type</u>	<u>Regular Time Rate</u>	<u>Overtime Rate</u>
Custodian/Security/IT	\$ 30.00	\$ 45.00
Food Service	\$ 30.00	\$ 45.00

**Notes:**

1. Hours beyond the scheduled facility times may be required for cleanup or other responsibilities after renter leaves the facility.
2. Regular time personnel fees may be used *only* when it is known that personnel will not exceed forty (40) hours in the week, otherwise overtime rates will apply and be charged.
3. All overtime personnel required on Saturday, Sunday, holidays, or other days when facilities are not open will be charged at a minimum of three (3) hours. One-half (1/2) hour before time is needed by the custodian to open and set up the facility and one-half (1/2) hour after schedule is needed for cleanup, garbage removal, and lock up. What ever time is required plus an additional hour will be assessed for custodial services.
4. All hours for personnel fees will be computed to the closest hour.

**Goods and Services Contributed**

A person, group or organization may contribute goods or render services as full or partial payment of the user fee. The value of the goods will be determined by the District based upon established market price, trade in value, posted prices or where these methods prove impractical, appraisal or barter may be employed so long as the procedure is advantageous to the District. The value of services rendered shall be based upon the hourly wages of a beginning employee of this or another Arizona School District performing similar functions as determined by the District. Should disagreement between the contributor and the District occur as to the value of the goods or services offered, the District reserves the right to refuse to accept the offer.