Go to www.azasrs.gov and select Log In

Select First Time Registering
Online Registration

Access Agreement

The ASRS is committed to protecting your confidential member information. To continue the registration process you must review and agree to the ASRS On-Line Security Agreement below. Your use of this Web site acknowledges that you have read, understood, and agreed to the Security Agreement Terms and Conditions.

Last Revised: January 1, 2004

Terms & Conditions

The ASRS' Responsibilities

1. The ASRS will use Internet security technology to protect your online information, including 128-bit SSL (Secure Socket Layer) encryption, program timeouts, and password authentication.
2. Email communication will also be encrypted, and we will not include confidential information in non-encrypted responses.
3. Every attempt is made to ensure the information provided is accurate and access is available at all times. However, the ASRS accepts no responsibility for problems that occur as a result of interruption, inability to access the service for any reason, or user error.

Your Responsibilities in Security

1. Review the ASRS Privacy Policy for further security information.
2. Protect your personal online assets by not revealing your password to anyone.
3. Change your password regularly and contact the ASRS if an unauthorized person gets access to your password or if you discover unauthorized activity.
4. Do not leave your computer if you are in the middle of a session.
5. Always use the secure Log Off when you have completed your visit.

These Terms and Conditions are subject to change, so check the last revised date each time you Log in, and review the Agreement if the terms have changed.

I agree [ ] I do not agree [ ]

Select I agree

Online Registration

You are now in a secure session.

Enter your last name, full SS#, date of birth, and enrollment code: 28B00016

Last Name: [ ] Social Security Number: (XXX-XX-XXXX) [ ]
Date of Birth: (MM/DD/YYYY) [ ]
Enrollment Code: [ ]

Continue [ ] Cancel [ ]

If you are here to register for secure access to your existing ASRS account, enter the top three fields and click 'Continue'. The last name we have on file for you could be a few years old. If your current last name does not work please try any previous last names you have used.

If you have an Enrollment Code from your employer, enter the code and click 'Continue'. If you do not have an Enrollment Code, that's okay. It's only for employees who just started with a new employer.

If you are unsuccessful during the registration process, please Contact Us.
Online Registration

We have validated your code. For verification purposes, please select your employer from the following list, and select Enter.

Make sure it defaults to our district and select enter

Welcome to the ASRS!

As a new employee with Balsz Elementary School District 31, you need to do two things for the ASRS.

Part 1: Provide Contact Information

- ASRS sends this information to your employer to verify membership eligibility

Part 2: Establish your secure online access

- Once you provide a Login ID and password, ASRS gives you a secure account to follow your money and manage your benefits
- Already registered members can skip this part

This should only take about 5 minutes of your time!

Select continue
The ASRS needs your information in order to provide your future benefits and to keep you informed about your retirement plan. Please be sure to provide the ASRS with an email address; it is one of the primary methods we will use to communicate with you.

Fields marked with an asterisk (*) are required. Use the Tab key instead of the Enter key to move through the fields.

Provide Your Information:

- SSN: 123-45-6789
- First Name: Jane
- Last Name: Doe
- Date of Birth: 01/01/1990
- Gender: Female
- Marital Status: Single
- Primary Phone: 602-555-1234
- Email Address: janedoe@hotmail.com
- Mailing Address: 1234 W. Avenue dr.
- City: Phoenix
- State: AZ - ARIZONA
- Zip / Postal Code: 85008

Input all of your personal information. When you are done, hit confirm.

Online Registration

The following information will be sent to your employer for verification. If it appears incorrect, select Make a Correction below to change information.

- Personal Information: 123-45-6789
- Jane Doe
- 01/01/1990
- Female
- Single
- Home Phone: (602) 555-1234
- Email Address: janedoe@hotmail.com
- Primary Address: 1234 W. Avenue dr.
- Phoenix, AZ 85008

Once you verify that your information is correct, select continue.
Online Registration

Now it's time for Part Two - Registering for secure online access to your account!

- You need to create your own unique Login ID and Password.
- These credentials will give you access to your account at any time.
- Please note the icon for the rules in place to ensure your security.

Create a login ID and password and select continue.

Please make note of your Login ID and password. You will need them to have access to your secure homepage.

Almost Complete!

For security reasons, your email address must be validated. You cannot login to your secure account without this last step.

Click on the link we just sent to your email address (on file with the ASRS). Once you click, a new browser will open to the ASRS website. You will be prompted to enter your Login ID and the password you selected.

Allow up to 15 minutes to receive the email.
It will arrive from WebAdminstration.
Be sure to check your Junk Mail.

Thank you.

Return to ASRS Home

IMPORTANT: check your email and select the link to validate your account. Be sure to check your Junk Mail.